

**MINUTES OF REGULAR BOARD MEETING  
BOARD OF EDUCATION**

**10-20-15**

**#917**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 5:17 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Ms. Denise Helfstein, Member and Mr. Derek Ross, Member.

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:17 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, reconvened the regular meeting to order at 6:07 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park. Ms. Laifman asked for a moment of silence to remember OPIS Kate Edwards who died unexpectedly.

**BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Ms. Denise Helfstein, Member, Mr. Derek Ross, Member, and Josh Weisberg, Student Board Representative.

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Cindy Ligeti led the Pledge of Allegiance to the Flag

**REPORT ON CLOSED SESSION**

Dr. Knight reported the Board of Education took no action in Closed Session this evening. At the September 21, 2015 meeting the Board took action to place a classified employee on compulsory leave of absence.

**ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education adopted the agenda as presented. Motion carried Aye: Helfstein, Hazelton, Laifman, Rosen, Ross, No – 0.

**PRESENTATIONS**

The Board presented OPHS student, Sumedha Attanti, with a Certificate of Recognition for earning Microsoft Master Certification.

The Board presented the Partners in Education Award to Tracie Horstman.

The Board presented a Retirement Award to Cindy Ligeti.

## **REPORT FROM BOARD MEMBERS**

Board Member Denise Helfstein reported she attended the Ventura County Committee on School District Organization and also attended the play at OPHS. Board Member Drew Hazelton reported he attended the homecoming football game, the Needs Assessment Committee, the Calendar Committee and the Technology Committee. He also reported he graduated from the CSBA Masters In Governance program. Board Member Derek Ross reported that he also graduated from the CSBA Masters in Governance program, attended the Needs Assessment Committee meeting, attended Session 2 of Common Core parent meetings, and attended the Community Outreach Committee meeting. Mr. Ross reported that the Mae Boyer Park building project is still underway. Board Member Allen Rosen reported he attended the play at OPHS, attended a couple of football games and was pleased to see the marching band. He also shared an object made by the 3D printer club. Board Member Barbara Laifman reported she attended the OPHS Back to School Night, the play at OPHS, was a judge for the BES Reflections program, attended the Wellness Council, Community Outreach Committee and ELL Committee meetings. Ms. Laifman also attended the Community Read “Wonder”.

## **REPORT FROM STUDENT REPRESENTATIVE**

Josh Weisberg reported the homecoming weekend activities went very well. OPHS hosted College Knowledge Night attended by Agoura and Calabasas High Schools too. Josh reported that next week will be a blood drive at the high school.

## **REPORT FROM SUPERINTENDENT**

Dr. Knight reported that all three elementary schools will apply for the Gold Ribbon Schools Award. He reported the garden program is underway, the World Food Day earned \$300-400 to donate to Manna and he had already gone on three trips to Santa Cruz Island with the fifth grades with one more to go on Thursday.

## **REPORT FROM SCHOOL SITE COUNCILS**

The Board received reports from BES, MCMS and OPHS regarding discussions at School Site Council meetings.

## **PRESENTATION**

Dr. Leslie Heilbron presented the results of the 2015 Assessments.

### **C.1. CONSENT AGENDA**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- a. [Approve Minutes of Regular Board Meeting September 15, 2015](#)
- b. [Public Employee/Employment Changes 01CL22881-01CL22933 & 01CE07488-01CE0724](#)
- c. [Approve Purchase Requisitions - September 1 through September 30, 2015](#)
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team – December 26-30, 2015](#)
- e. [Approve Overnight Trip for Medea Creek Middle School 7<sup>th</sup> Grade to Catalina – November 2-4, 2015](#)
- f. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
- g. [Approve Overnight Trip for Medea Creek Middle School 8<sup>th</sup> Grade Astrocamp – November 9-11, 2015](#)
- h. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America – November 14-15, 2015](#)

- i. [Approve Student Teaching Agreement with Loma Linda University – December 1, 2015 –July 31, 2020](#)
- j. [Approve Student Teaching Agreement with Valdosta State University, Dewar College of Education and Human Services – January 1, 2016-July 31, 2010](#)
- k. [Approve Annual Teacher Assignment Report](#)
- l. [Approve Overnight Trip for Medea Creek Middle School Future Business Leaders of America Club – November 14-15, 2015](#)
- m. [Approve Quarterly Report on Williams Uniform Complaints – October 2015](#)

## **ACTION**

### **2. BUSINESS**

- a. [Approve Measure C6 Bond Fund Equipment Purchases](#)  
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the Measure C6 Bond Fund Equipment Purchases. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.
- b. [Approve Resolution #15-19, Authorizing Project 15-15F, Acquisition of Relocatable Classroom and Lease with Option to Purchase Agreement for Oak Hills Elementary School](#)  
On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved Resolution #15-19, Authorizing Project 15-15F, Acquisition of Relocatable Classroom and Lease with Option to Purchase Agreement for Oak Hills Elementary School. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.
- c. [Ratify Agreements for Professional Services and Construction Services for Project 15-15F, Relocatable Classroom at Oak Hills Elementary School](#)  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the Agreements for Professional Services and Construction Services for Project 15-15F Relocatable Classroom at Oak Hills Elementary School with Mainstreet Architects/Lucci Associations, NV5 West, Inc., Hughes General Engineering and Thousand Oaks Electric. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.
- d. [Approve Resolution #15-20, Certifying That HCD Relocatable Buildings Are No Longer Used For School Purposes](#)  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Resolution #15-20, Certifying that HCD Relocatable Buildings Are No Longer Used for School Purposes. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.
- e. [Approve Amendment #1 to Agreement for Architect of Record Services, Project 14-30F, Gymnasium Bleacher Replacement at Oak Park High School](#)  
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved Amendment #1 to Agreement for Architect of Record Services, Project 14-30F, Gymnasium Bleacher Replacement at Oak Park High School with Mainstreet Architects. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.
- f. [Ratify Agreement for DSA Inspection Service for Various District Construction Projects](#)  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education ratified Agreement for DSA Inspection Service for Various District Construction Projects with Tom Kimbrell. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**g. Approve Updated Acceptable Use Policies for Students and Staff**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved updated Acceptable Use Policies for Students and Staff. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**h. Approve Consultant Agreement for Bond Underwriting Services**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Consultant Agreement for Bond Underwriting Services with William Blair & Company LLC. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**i. Approve Measure C6 Bond Fund Equipment Purchases – Cafeteria Upgrades at Oak Park High School and Medea Creek Middle School**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved Measure C6 Bond Fund Equipment Purchases – Cafeteria Upgrades at Oak Park High School and Medea Creek Middle School. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**j. Approve Measure C6 Bond Fund Equipment Purchases – Districtwide Security Cameras – Phase 2**

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Measure C6 Bond Fund Equipment Purchases – Districtwide Security Cameras – Phase 2. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**3. CURRICULUM**

**a. Approve Additional Textbook for Oak Park Independent School**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved additional textbook for Oak Park Independent School, *Holes*. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**b. Approve Additional Textbooks for Oak Park High School**

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved additional textbooks for Oak Park High School, *Death of a Salesman* and *Into the Wild*. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**c. Approve Additional Textbook for Oak View High School**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved an additional textbook for Oak View High School, *The Invention of Wings*. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**d. Approve District Instructional Calendars for 2016-2017 and 2017-2018**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education tabled the District Instructional Calendars for 2016-2017 and 2017-2018. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**4. HUMAN RESOURCES**

**a. Approve 2016-2017 and 2017-2018 Classified Employees Holiday Calendars**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education tabled the 2016-2017 and 2017-2018 Classified Employees Holiday Calendars. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**b. Authorization to Establish a New Classified Job Classification of Food Service Cook**  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved authorization to establish a new Classified Job Classification – Food Service Cook. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**c. Authorization to Establish a New Classified Job Classification of Assistant Computer Support Technician**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved authorization to establish a new Classified Job Classification – Assistant Computer Support Technician. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**5. BOARD**

**a. Review, Amend and Approve 2015-2016 Moral Imperatives, Goals and Action Plans**  
On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the amended 2015-2016 Moral Imperatives, Goals and Action Plans. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**6. BOARD POLICIES**

**a. Approve Amendment to Board Policy 4040 – Employee Use of Technology - Second Reading**  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 4040 – Employee Use of Technology. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**b. Approve Amendment to Board Policy 4131 – Staff Development – Second Reading**  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the amendment to Board Policy 4131 – Staff Development. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**c. Review, Amend and Approve Amendment to Board Policy and Administrative Regulation 0000 – Vision – First Reading**  
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**d. Review, Amend and Approve Amendment to Board Policy 0100 – Philosophy – First Reading**  
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved the amendment to Board Policy 0100. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**e. Review, Amend and Approve Amendment to Board Policy and Administrative Regulation 0200 – Goals for the School District – First Reading**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the amendment to Board Policy and Administrative Regulation 0200 – Goals for the School District. Motion carried: Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No- 0.

**VIII. OPEN DISCUSSION**

There being no further business before this Board, the Regular meeting is declared adjourned at 9:33 p.m.

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Date President of the Board

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Date Clerk or Secretary of the Board